

# CLINTON COUNTY HEALTH DEPARTMENT

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## MEMORANDUM

Date: May 30, 2014  
To: Food Service and Food Retail Establishments  
From: Holly Timmermann, Environmental Health  
RE: Food Ordinance Amendments: Revised Permit Fees & Smoke Free Illinois Act

An ordinance amending Chapter 18, Article II, Retail Food Establishment Code, of the Revised Code of Ordinances of Clinton County was passed by the County Board on March 17, 2014. The ordained revisions to the Food Code were based on judicious recommendations by the County Board of Health.

Amendments to the Clinton County Retail Food Establishment Code are as follows:

### Division III, Enforcement Provisions:

#### **SECTION 18-2-39, COMPLIANCE WITH OTHER LAWS AND REGULATIONS.**

No person holding a permit issued by the Clinton County Health Department shall in the conduct of the permitted business or upon the permitted premises:

- (A) Violate any Federal Law or State Statute, example being the Smoke-Free Illinois Act;
- (B) Violate any city, village, town or county ordinance or resolution regulating the preparation, handling, service, or storage of food items;
- (C) Suffer or permit a violation of any Federal Law or Law of the State of Illinois, or any rule of the Clinton County Health Department;
- (D) Suffer or permit a violation of the city, village, town or county ordinance or resolution regulating the preparation, handling, service, or storage of food items.

## **SECTION 18-2-14, FEES.**

Fees shall be charged by the County Health Department for permits in amounts sufficient to cover all or part of the cost for regulation and inspection. Fees for various categories of food service establishments may be established by the Board of Health with advice and consent of the County Board. This fee shall be collected by the County Health Department and shall be deposited into the Health Department Fund. Non-profit organizations shall be exempt from the food permit fees.

Approved Food Permit Fees go into effect **June 1, 2014**:

High Risk, Category I	\$90.00
Medium Risk, Category II	\$65.00
Low Risk, Category III	\$55.00 (2 year permit)
Temporary	\$30.00 (Repeat fee for each site)
Seasonal	\$40.00
Re-Inspection	\$25.00
Late Payment Fee	\$50% of the Category Amount.
Non-profit: schools, community organizations, volunteer functions.	Exempt

The Health Department would like to remind Food Service and Food Retail Establishments of Section 18-2-6, PERMIT.

It shall be unlawful for any person to operate a food service establishment or retail food store within the County who does not possess a valid permit issued to him by the County Health Department. Only a person who complies with the requirements of this Code shall be entitled to receive and retain such a permit. Permits shall be posted in a conspicuous place in every food service or retail food establishment.

Permits for permanent food service establishments and retail food stores shall expire according to their Classification and/or Inspection Schedule. Temporary food service establishments and retail food stores shall be issued for a period of time not to exceed ten (10) days.

Please notify the Health Department if your Food Establishment is operating on an expired Food Permit or is more than ten days late paying the Permit Fee. If you would like to obtain a copy of the revised Retail Food Establishment Code, or have any questions or concerns, please contact 618-594-2723, ext. 2, or [holly.timmermann@clintonco.illinois.gov](mailto:holly.timmermann@clintonco.illinois.gov).